



THE 109<sup>TH</sup> ANNUAL GENERAL MEETING  
of the OLD COLLEGIATE GIRLS' GUILD  
held on WEDNESDAY, 17 JULY 2019 at 17h30  
in the IVY LEAF CAFETERIA,  
COLLEGIATE GIRLS' HIGH SCHOOL

**1. Welcome**

**The President, Arwen Oberholzer, welcomed everyone to the meeting, with a special welcome to our visitors.**

**2. Present**

Rosemary Von Wildemann (Cocks 1971), Patricia Bransby (Mellon 1969), Catherine Waudby (Bransby 1998), Shelly-Anne Arthur (Wakeford 2003), Arwen Oberholzer (Bowman 1997), Kim Comley (Johnson 1994), Chelley Heyneke (Richards 1996), Margo Schuin (Swart 1968), Gaynor Berry (Lake 1967), Elinor Parker (Hudson 1957), Elizabeth Potts (Flint 1956), Cheryl Thompson (Gillingham 1982), Jenny Yates (1959), Samantha Stedman (1997) Rochelle Fowlds (Klopper 1997),

**3. Minute's Silence**

A minute's silence was held as a mark of respect for all the Old Girls who had passed away during the year.

**4. Apologies**

Melita Bagshaw (CGHS Headmistress), Shelley van Rooyen (CJS Headmistress) Moira Norden (Hibbert 1968), Kate Mey (1998), Liz Lippstreu (du Plessis 1967), Claire Phelps (Charlton-Perkins 1993) Claire Loyson ( 2002), Wendy Westraadt, Kathy Nevay (Munro), Sandra Cunningham, Sue Whale, Louise Erasmus, Carol Ann Gochin, Penny Brown, Marilyn Davis, Mercia Strieman, Adel Levitan

**5. Completion of Agenda**

**6. Confirmation of the Minutes of the 108th Annual General Meeting held on 23 August, 2018.**

Proposed by Pat Bransby and seconded by Kim Comley.

**7. Matters arising from the Minutes of AGM of 23 August, 2018.**

None

**8. Correspondence**

Margo handed a news report of a Grade 6 learner, Keira van Heerden, that had done exceptionally well on the sports arena.

**9. President's Report**

Please see the attached report from Arwen Oberholzer.

**10. Financial Report**

Please see the attached Financial Statement for 2018/2019 from Catherine Waudby. Catherine advised that there had been a loss of R30 000 for the year but that a profit from the Dinner would help offset that expense.

10.1. Pat said that since Matric membership of the Guild is to be automatic from this year, R15,800 would be coming in for the 158 Matrics from the Governing Body at the end of the year for their membership.

10.2 It was agreed to write off the R3 800 owed to us by the Edward Hotel as it is now in liquidation.

10.3 As the Dinner was having fewer members attending, it was agreed to try and cut expenses wherever possible as well as perhaps arrange fund raising events, so that the Guild can make a profit.

**10.4 Adoption of the 2019 Tax Year Annual Financial Statements of the Guild.**

Proposed by Liz Potts and seconded by Samantha Stedman

**11. Bursary Secretary's Report**

Liz Potts advised that this would be her last report since she was already no longer the Bursary Secretary but needed to complete the financial year report. Pat Bransby will continue to fulfil the agreed to role, with Claire Loyson assisting. This will prepare the path for Claire to take charge next year. See attached report.

### **11.1 Adoption of the 2019 Tax Year Annual Financial Statements of the Bursary Fund**

Proposed by Margo Schuin and Seconded by Rose Von Wildemann.

### **12. Membership Report**

Catherine Waudby said we should start by contacting Old Girls in Port Elizabeth to join the Guild. This will swell the numbers.

The discrepancy between the higher number of 2018 Matrics on the database relative to the membership payment from the Governing Body at the end of that year was explained by Pat as being due to her not as yet having converted the 92 to membership status to reflect that. Those not joining would remain on the database as non-members.

### **13. Caring Committee Report**

Please see the attached Caring Committee Report from Margo Schuin.

Margo had received a copy of the Seniors' Tea List but it was felt that we were missing those that weren't able to come to the tea.

Pat said we should wait for the Seniors' Tea in November and get a list of those prepared to help with this project as they would know who was living in their retirement complex and advise who needed visiting.

Arwen advised that Catherine van der Walt and Claire Phelps were prepared to assist with contacting Old Girls in retirement villages.

### **14. Branches Report**

Please see the attached Branch Report from Gaynor Berry.

Gaynor said that she was now ready to retire from being in charge of the Branches and asked if someone else could be appointed to take over from her.

### **15. Events Report**

Attached please find the events report from Chelley Heyneke.

She advised that the OCGG Seniors' Tea would be held on 9 November in the Junior School Hall. The theme would be Denim and Diamonds.

- Reunion dinner for 2020 – would be held in the Presidents' Suite, St. George's Park on Thursday 7 May, 2020. Invites would be sent out shortly to assist reunion groups.

### **16. Collegiana/Archives Report**

Unfortunately, Faith Biggs wasn't present.

At present, Faith is working in the Archives to better organise them. This will facilitate the research necessary to do the audit of the archives requested by the Governing Body. This will be time-consuming and a lot of work.

The school is considering plans to convert the house near the swimming pool into a social meeting place for Parents and Old Girls. One of the rooms is intended to be a working place for the archive workers and a display area for Collegiana.

### **17. Media Report**

It was agreed that any information the school would like to share with the OCGG Members, will be sent to Arwen who would distribute it on the OCGG Facebook page.

They were looking for photos of the Dinner of 2017 as the website of the photographer was no longer available.

### **18. Facta Non Verba**

- See attached report from Jenny Yates.

### **19. Election of Office Bearers**

#### **• Executive Committee**

**President** – Arwen Oberholzer

**Vice President** – Patricia Bransby

**Honorary Past President** – Cheryl Thompson

**Minute Secretary** – Margo Schuin

**Treasurer** – Catherine Waudby

**Bursary Secretary/Treasurer** – Pat Bransby with Claire Loyson as her assistant.

**Executive Secretary** – Vacant.

#### **• Additional Members**

**Branch Co-ordinator** – Gaynor Berry

**Events Co-ordinator** – Chelley Heyneke

**Database and Website Co-ordinator** – Catherine Waudby

**Database Secretary** – Patricia Bransby

**Website Secretary** – Arwen Oberholzer.

**Flowers and Facta non Verba** – Jenny Yates

**Caring Committee** – Margo Schuin

**Newsletter** – still to be decided.

**Archives and Memorabilia** - Faith Biggs

**Members standing for re-election:** Elinor Parker, Rosemary Von Wildemann, Kim Comley, Liz Potts, Katherine van der Walt, Chelley Heyneke, Rochelle Fowlds, Claire Loyson, and Claire Phelps.

**School Principals:** Melita Bagshaw CGHS and Shelley van Rooyen CJS.

**School Representatives:** Shelley-Anne Arthur CGHS and Susan Whale CJS.

• **Committee Affiliates:**

Patricia Williams, Cindy Levey and Phumza Mtshemla.

• **Members resigned:**

We received resignations from the following committee members:-

Mary Pittendrigh - Mary said she would still be joining Margo at Goue Jare so it was suggested that she continues as an affiliate.

Liz Lippstreu – said it was too far for her to travel

Melanie Black – has emigrated to Australia

Moira Norden

It was suggested that we approach a few more people who might be interested in joining the Committee.

**The Committee nominations put forward for 2019/20 were all accepted by those present.**

**20. General**

20.1 Margo thanked the Executive Committee for their hard work in managing our Guild so efficiently.

20.2 Rose von Wildemann advised that next year in 2020 will be 200 years since the 1820 settlers arrived in Port Elizabeth. As they were instrumental in starting an all girls school, namely Collegiate, she felt that the school should commemorate this in some way.

The meeting was closed by Arwen at 18:50 after she thanked everyone for attending.

The Executive Committee of the OCGG is confirming that the above minutes are accurate.

President:

Signature:

Date:

Vice President:

Signature:

Date:

Secretary:

Signature:

Date: